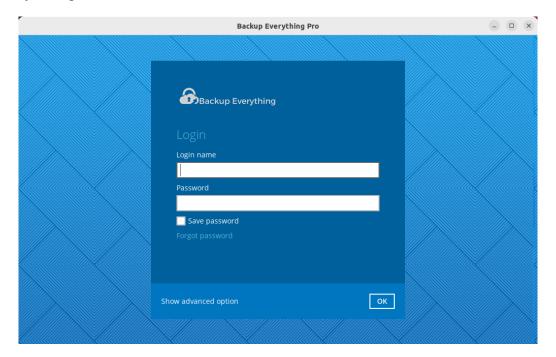
#### **MS Windows System Backup Guide**

Follow these steps to create and configure a system backup on a Windows machine.

## 1. Launch the Program & Login

Enter your login credentials to access the main dashboard.



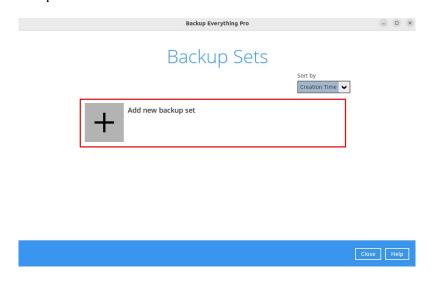
# 2. Go to the Backup Sets Menu

On the Middle, click on 'Backup Sets'.

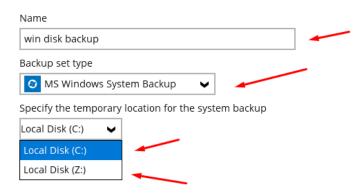


# 3. Add New Backup Set

create a new backup set.



#### 4. Configure Backup Set



Name the backup set (or leave the default name).

Set Backup Type to: MS Windows System Backup.

Choose a Temporary Location:

- Make sure this location has at least 87 GB of free space.

#### **System Requirements:**

- You must have at least two separate drives/partitions/disks on the system:
  - 1. One to act as the **temporary location** (used during the backup process).
  - 2. Another to serve as the **backup source** (the drive/volume to be backed up).

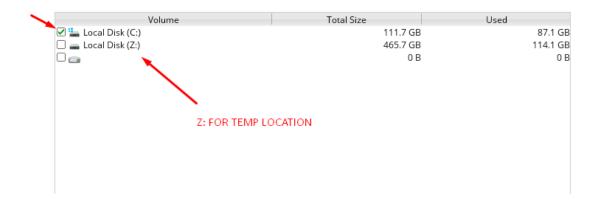
#### **Critical Rule:**

- The **temporary location cannot** be the same as the **backup source**.
  - o For example, if you're backing up C:\, you cannot use C:\ as your temporary location.
  - o A separate volume like D: \ or Z: \ must be used for temp storage.

# 5. Select Backup Source

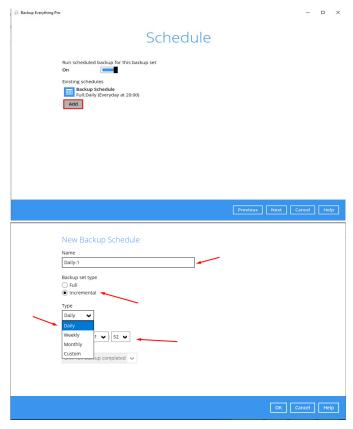
Choose the disk(s) or volume(s) you want to back up. Example: C:\

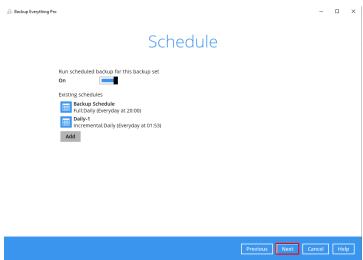
#### Z:\ Used for Temporary location



# 6. Set Backup Schedule

- Add a schedule (e.g., daily, weekly), or
- Leave the default schedule settings.

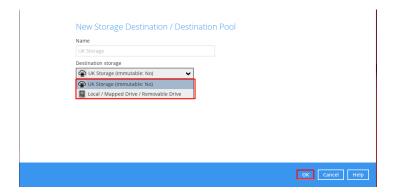




## 7. Choose Backup Destination

Select Cloud or Local:

- If Cloud, choose: UK Storage.
- If Local, select a directory on your local system.



#### 8. Set Encryption

Use User password (login password) as the default encryption key, or set a custom password for added security.

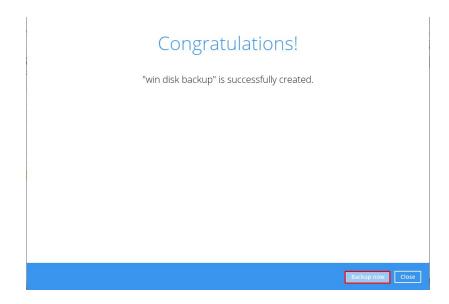


# 9. Finish Setup

You'll see: 'Congratulations! Backup set created successfully.'

Below the success message, click 'Backup Now' if you want to start the backup immediately.

*If not, the backup will run at the scheduled time.* 



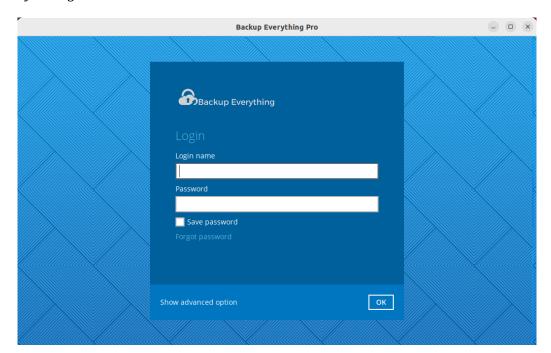
#### **MS Windows System Restore Guide**

This guide provides clear, step-by-step instructions for restoring a **Windows system backup**.

Use this process to recover a full system from a previous backup.

# 1. Launch the Program & Login

Enter your login credentials to access the main dashboard.



#### 2. Go to the Restore Menu

click on "Restore."

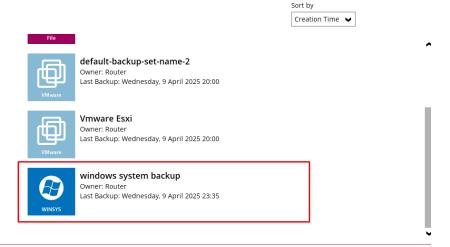


• This section lists all previously created backup sets available for restoration.

## 3. Select the Backup Set

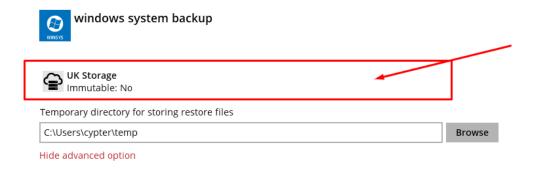
• Choose the **backup set** that contains the system backup or data you wish to restore.

#### Please Select The Backup Set To Restore



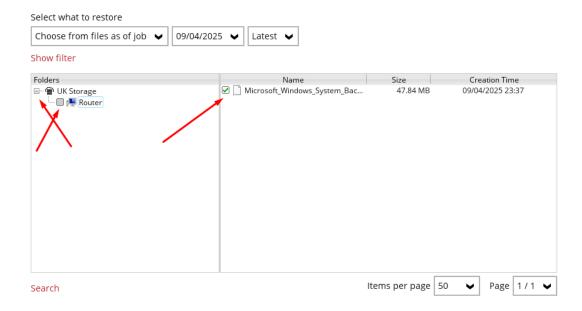
# 4. Choose the Backup Destination Source

- Select whether the backup data is stored in:
  - o **Cloud** (e.g., UK Storage), or
  - o Local



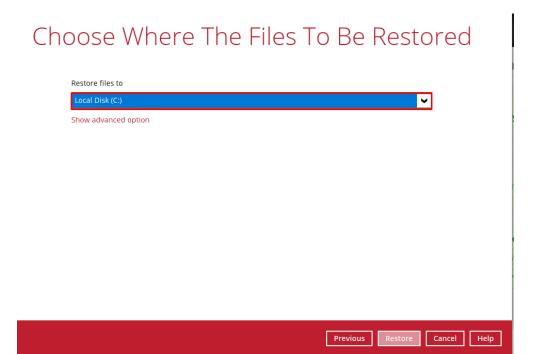
#### 5. Select the Files to Restore

• For MS Windows System Restore, the system Image or related files will be listed.



#### 6. Choose Restore Location

- *Define where it should be restored:* 
  - o Select the target drive or partition (e.g., C:\, D:\, etc.).
  - o Make sure the drive has sufficient space



# 7. Begin the Restore

- After reviewing your selections, click "Restore".
- The restoration process will begin. A progress bar will indicate the status.

